

**St. Vincent de Paul  
Ministers of Hospitality  
Job Description**

- Greet and welcome parishioners and visitors prior to Mass. The Welcome Desk is a resource for all in this ministry. All Ministers of Hospitality should be familiar with new member information, emergency responder sign in and general information that is located at the Welcome Desk.
- Recruit the people who will carry the Gifts if not already assigned.
- Assist arrivals, especially late arrivals to seats.
- Participate fully and reverently in the celebration of the Mass.
- Pass the Collection baskets.
- At the end of Mass, distribute the bulletin and invite people to join us at Coffee and Company when applicable.
- After Mass tidy up the church in preparation for the next Mass.
- Always remember to share the joy of Jesus Christ with all who enter our doors.

All are welcome in this Ministry, including families.

The time commitment is approximately 1 ½ hours; 15 minutes before mass and 15 after mass.